



Support, Help & Integration in Perthshire  
for young people with additional support needs

## PPE (COVID- 19 PROTOCOL)

This document will outline the Personal Protection Equipment (PPE) needs for SHIP employees engaging in work during the COVID-19 outbreak. Please note PPE listed here is in addition to, and not a substitute for, all PPE usually required to safely complete tasks.

This document only relates to PPE and practices designed to help SHIP meet its objectives related to COVID-19, which are:

1. Reduce risk of new infections of SHIP employees from COVID-19
2. Slow the spread of COVID-19 in the SHIP community
3. Ensure continuity of services during the COVID-19 outbreak
4. Requirements for staff who cannot maintain social distancing measures and performing essential functions
5. Requirements for staff to perform essential infection control measures

For the purposes of this document 'not maintaining social distancing' refers to being less than 6 feet (2 metres) away from another person, for longer than 10 minutes.

Reference to PPE in the following situations means:

- fluid-resistant surgical face masks
- disposable gloves
- disposable plastic aprons



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- eye protection (for example a face visor or goggles)

Where PPE is recommended, this means that:

- a facemask should be worn if a distance of 2 metres cannot be maintained from someone with symptoms of coronavirus
- if contact is necessary, then gloves, an apron and a facemask should be worn
- if a risk assessment determines that there is a risk of fluids entering the eye from, for example, coughing, spitting or vomiting, then eye protection should also be worn

When PPE is used, it is essential that it is used properly. This includes scrupulous hand hygiene and following guidance on how to put PPE on and take it off safely in order to reduce self-contamination.

Face masks must:

- cover both nose and mouth
- not be allowed to dangle around the neck
- not be touched once put on, except when carefully removed before disposal
- be changed when they become moist or damaged
- be worn once and then discarded - hands must be cleaned after disposal

Most staff in childcare and children's social care settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain distance of 2 metres from others.



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PPE is only needed in a very small number of cases:

- Children and young people whose care routinely involves the use of PPE due to their intimate care needs, should continue to receive their care in the same way
- If a young person requires help with feeding.
- PPE should be worn if a distance of 2 metres cannot be maintained from any child or young person who displaying coronavirus symptoms

A PPE stock control register must be completed prior to commencing shift and at the end of each shift. All staff must sign out what PPE they have used.

**\*\*ALL COVID PROTOCOLS IN LINE WITH NATIONAL HEALTH SCOTLAND AND GOVERNMENT GUIDANCE**

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe>

<https://www.gov.scot/publications/coronavirus-covid-19-physical-distancing-in-education-and-childcare-settings/pages/overview/>

[https://hpspubsrepo.blob.core.windows.net/hps-website/nss/2973/documents/1\\_covid-19-guidance-for-non-healthcare-settings.pdf](https://hpspubsrepo.blob.core.windows.net/hps-website/nss/2973/documents/1_covid-19-guidance-for-non-healthcare-settings.pdf)