



Support, Help & Integration in Perthshire  
for young people with additional support needs

## **INDIVIDUALS DISPLAYING SIGNS OF BECOMING UNWELL (COVID-19 PROTOCOL)**

This document will outline the steps SHIP will take should any child/young person or staff member become unwell or display symptoms of coronavirus.

Should any individual become unwell or if anyone has reason to believe that an individual has coronavirus, they will immediately be placed in isolation area. Staff will ensure that they are wearing full PPE whilst supporting the individual and, if possible, remain more than 6 feet (2 metres) away from the person displaying symptoms.

SHIP will contact the family and arrange for the young person to be collected immediately. If you are unable to collect or make arrangements for your young person to be collected, then they will be unable to access the service.

Signs and symptoms that will lead to this course of action are:

1. A cough
2. A temperature
3. Loss or change to your sense of smell or taste



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The individual involved will then be required to self-isolate for 7 days and the rest of the household for 14 days as per government guidance.

If a child begins to display symptoms of COVID-19 while attending childcare, it is recommended that:

- Symptomatic children be immediately separated from others in a supervised area until they can go home. In addition, where possible, anyone who is providing care to the child should maintain a distance of at least 2 metres.
- If a 2-metre distance cannot be maintained from the ill child, advice from the local public health unit will be necessary to prevent/limit virus transmission to those providing care.
- Contact the local public health unit to notify them of a potential case and seek advice regarding the information that should be shared with other parents/guardians of children in the child care centre.
- While contacting the public health unit, at a minimum the child and staff member should wear a surgical/procedure mask (if tolerated), and any other PPE appropriate for the circumstance.
- Hand hygiene and respiratory etiquette should be practiced while the child is waiting to be picked up.
- Tissues should be provided to the child for proper respiratory etiquette, along with proper disposal of the tissues.
- Environmental cleaning of the space the child was separated from should be conducted once the child has been picked up.
- Children with symptoms should be tested.



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- Other children and staff in the centre who were present while a child or staff member became ill should be identified as a close contact and cohorted (i.e., grouped together). The local public health unit will provide any further direction on testing and isolation of these close contacts.
- Children or staff who have been exposed to a confirmed case of COVID-19 should be excluded from the child care setting for 14 days.

The area will then be deep cleaned and disinfected prior to reopening.

Should a staff member begin to show signs of coronavirus they will:

1. Inform senior management team immediately
2. Remove themselves from supporting any children and young people and remain in the isolation room until (i) they have been collected (ii) can drive home
3. Isolate at home for 7 days

Any objects and areas touched and/or used by the individual will be deep cleaned using alcohol wipes or disinfectant and a paper towel and disposed of immediately, as per the Covid-19 health and safety protocol.